

Arun Community Church: ChYL Role Description

This document outlines a general role description for volunteers at our Children's and Youth Work activities. While it does not give specific information about each activity, it does provide a typical overview of what can be expected from volunteering at Arun Community Church.

ChYL Vision Statement:

At Arun Community Church all of our work with children and young people falls within three broad categories: Church, Community, and Schools. Although each of these categories has its own particular focus, as a team of Children's and Youth Leaders (ChYL) we believe that each child is unique and valued and we aim to support their social, physical, emotional and spiritual needs through a variety of clubs and activities.

Job Title:

Volunteer Children's and Youth Leader (ChYL)

Accountable To:

The Activity Leader who co-ordinates the club, and the Arun Community Church Leadership Team.

Criteria:

- To be a committed Christian and regularly attend Arun Community Church as a member, **OR** for volunteers at our community-based activities, to be sympathetic to the values of the Christian Faith.
- To be of good character and well respected (e.g. honest and patient. Other examples given in 1 Timothy 3).
- To be able to relate well and communicate with children and young people.

Key Tasks and Responsibilities:

- To help support the Activity Leader and fellow volunteers to provide a fun, safe and enjoyable environment for the children and young people who attend.
- To volunteer as regularly as possible in order to maintain adult/child ratios and to inform the Activity Leader in advance if you are unable to attend.
- To help in a variety of duties including, but not limited to, registration, door duty, serving refreshments, leading discussions and engaging with young people.
- To arrive in enough time to set-up and prepare the venue, and to stay behind to tidy away any equipment and de-brief with the team.
- To engage with the children and young people, to give encouragement and praise, and to provide a positive role model by setting a good example and joining in with tasks/activities.
- To maintain a good level of supervision by being aware of young people around you, and ensuring leaders are evenly spread out throughout the venue.
- To inform the appointed first-aider of any illness or injury.
- To report any disclosures of a Child Protection nature to the Activity Leader immediately.
- To help focus the young people and avoid distractions. You should avoid private or unnecessary conversations during the activity.
- To assist with discipline where necessary. Younger volunteers should refer difficult matters to an adult.
- To occasionally help at extra activities such as outings and events if you are available and want to help.